

## Venue of the meeting

The thirty-second session of ECLAC will be held at the Hilton Hotel Santo Domingo, located in the city of Santo Domingo.

### Hilton Santo Domingo

Address: Av. George Washington # 500  
Santo Domingo, Dominican Republic  
Telephone: (1 809) 685 0000  
Fax: (1 809) 685 0202  
E-mail: <mailto:reservations.santodomingo@hilton.com>  
Website: <http://www.hiltoncaribbean.com/santodomingo>

The session will be attended by approximately 200 Government delegates and 100 other persons (including representatives of United Nations specialized agencies, programmes and funds, representatives of non-governmental organizations, and special guests).

## Registration of participants

Participants should complete the attached [registration form](#) and send it as soon as possible to [pwarnken@cepal.org](mailto:pwarnken@cepal.org) (tel.: (56-2) 210-2651).

Registration of participants will take place in the lobby of the Hilton Hotel, Santo Domingo, from 3 p.m. on Sunday, 8 June, and from 8.30 a.m. on Monday, 9 June. Participants will be given identification badges, which, for security purposes, must be shown at all meetings.

## Entry requirements for the Dominican Republic

Holders of regular, diplomatic or official passports should apply for information on entry requirements at the Embassy or Consulate of the Dominican Republic in their country. The nationals of some countries do not require a visa to visit this country. **Official website of the Ministry of Foreign Affairs:** <http://www.serex.gov.do/default.aspx>

## **Hotel reservations**

Requests for reservations should be addressed directly to the Hilton Hotel Santo Domingo, the venue of the conference, or to the Renaissance Jaragua Hotel and Casino, which is close to the Hilton. The [attached forms](#) should be used for this purpose.

Delegates are responsible for their own reservations. It is advisable to check that the hotel has processed your reservation and to request a reservation number or confirmation code.

A credit card number is required in order to make the reservations. Hotels in the Dominican Republic apply a *no show* policy, whereby reservations may be cancelled up to 24 hours prior to expected arrival, failing which, cardholders who do not show up will be charged for the first night. All delegates must settle their own hotel bill at the end of their stay.

## **Local transportation**

There will be no official or special transport service between the airport and the hotel for participants in the session. Transfer between these two points is provided by an exclusive taxi service for a charge of approximately US\$ 40. There will be transport service between Renaissance Jaragua Hotel & Casino and Hilton Santo Domingo Hotel from Monday 9 through Friday 13, at 8:30 and 20:00 hours. There will also be transport service for social activities.



UNITED NATIONS

**THIRTY-SECOND SESSION OF THE ECONOMIC COMMISSION FOR LATIN AMERICA  
AND THE CARIBBEAN (ECLAC)**  
Dominican Republic, 9-13 June 2008

**HOTEL RESERVATION REQUEST FORM**

Name		Surname	
Head of delegation <input type="checkbox"/>	Delegate <input type="checkbox"/>	Observer <input type="checkbox"/>	Special guest <input type="checkbox"/>
Official title:			
Organization or institution:			
Address:			
City:		Country:	
Telephone:	Fax:	E-mail:	

Hotel reservation with:

HOTEL HILTON SANTO DOMINGO AV. GEORGE WASHINGTON #500 SANTO DOMINGO, DOMINICAN REPUBLIC Tel: (1 809) 685 0000 Fax: (1 809) 685 0202 E-mail: reservations.santodomingo@hilton.com Attention: Ms. Pavlova Alcequies E-mail: pavlova.alcequies@hilton.com	Superior single Superior double	US\$169 plus 26% tax US\$199 plus 26% tax  Includes breakfast
Type of room:           Single <input type="checkbox"/>	Double <input type="checkbox"/>	
Date of arrival in Dominican Republic:	Flight No.:	Approx. time
Date of departure from Dominican Republic:	Flight No.:	Approx. time

I authorize the use of the following credit card to guarantee my hotel reservation:

American Express <input type="checkbox"/>	Master Card <input type="checkbox"/>	Visa <input type="checkbox"/>	Other <input type="checkbox"/>
Credit card No. /Security code:			Expiry date:

Reservations should be made directly with the Hotel Hilton Santo Domingo. Each delegate is responsible for his/her own reservation. It is advisable to check that the hotel has processed your reservation and to request a reservation number or confirmation code. To guarantee your reservation, you must indicate the flight number, time of arrival and departure and credit card type and number. The rates offered by the hotel are based on a group rate. When making your reservation, please mention that you will be attending the ECLAC meeting.

